

**SACRAMENTO  
COUNTY  
DEPUTY  
SHERIFFS'  
ASSOCIATION**



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**CONSTITUTION**

**SACRAMENTO COUNTY DEPUTY SHERIFFS' ASSOCIATION**

*As amended June 21, 2001*

**ARTICLE I. NAME OF ORGANIZATION**

Section 1. This organization shall be known as the Sacramento County Deputy Sheriffs' Association (SCDSA).

Section 2. This Association was founded on April 24, 1950, and legally chartered under the above-said name in the Office of the California Corporations Commissioner, and Articles of Incorporation therefore were filed with the Secretary of State of California on September 4, 1951.

**ARTICLE II. PURPOSE OF ORGANIZATION**

Section 1. To negotiate a collective bargaining agreement governing the wages, hours, and working conditions of members in employment classes represented by SCDSA.

Section 2. To provide legal representation for SCDSA members within guidelines established by the Board of Directors.

Section 3. To promote fellowship among its members and to obtain and secure all rights and benefits to which its members are entitled.

Section 4. To sue and be sued.

Section 5. To contract and be contracted with.

Section 6. The foregoing purposes shall be construed as objects and purposes and as powers, and it is hereby expressly provided that the foregoing enumeration of specific objects and purposes shall not be held in any manner to limit or restrict the powers of this Association.

Section 7. If a dispute arises from a member or any person paying Fair Share Fees, against the Association, any officer, or member of the Board of Directors, the dispute shall be decided through arbitration. The decision will be binding and costs of the arbitration will be equally divided.

ARTICLE III MEMBERSHIP

Section 1. Any member of any employment classification within the Sacramento County Non-Supervisory Law Enforcement Unit is eligible for REGULAR membership. REGULAR members shall have all rights and privileges provided through this Association. Individuals who are otherwise eligible for REGULAR membership when voluntarily assigned to Internal Affairs, Special Investigations/Intelligence Bureau, Legal Affairs/Liaison, and/or any other Sheriff's staff support/confidential assignment, including TDY assignment, shall only be eligible for ASSOCIATE membership during any period of such assignment.

Section 2. Any sworn officer who is not represented for negotiations by SCDSA from the rank of Reserve Officer through Department Head is eligible for ASSOCIATE Membership. ASSOCIATE members shall have the same rights and privileges as REGULAR members except they shall not vote, hold elected office or attend Executive Sessions.

Section 3. All retired SCDSA members are eligible for HONORARY Membership. HONORARY Membership may be granted to other deserving persons upon a majority vote of the Board of Directors or voting membership. HONORARY Members shall be entitled to a subscription to the Deputy and participation in the basic Association Life Insurance Plan and welcomed attendance at all Association functions and meetings (except during Executive Session).

Section 4. Any individual employee or group of employees not within the Sacramento County Non-Supervisory Law Enforcement Unit may receive collective bargaining, grievance, and disciplinary hearing representation, insurance benefits and/or other SCDSA provided services through a formal services agreement. Individuals obtaining such services are eligible for CONTRACTUAL Membership. CONTRACTUAL Members are eligible for all rights and privileges provided in their respective formal services agreement, but they shall not hold SCDSA elected office, vote in SCDSA elections, or attend Executive Sessions of any SCDSA meetings unless by invitation.

ARTICLE IV OFFICERS AND DIRECTORS

Section 1. The Officers and Directors of this Association shall be:  
President  
Vice-President  
Recording Secretary  
Treasurer  
Assistant Treasurer  
Sergeant-at-Arms  
Board of Directors (Thirteen Members)

Officers and Directors must be REGULAR Members as defined in Article III, Section 1.

Section 2. SCDSA shall be governed by its Board of Directors consisting of eighteen (18) members:

- 1 - Vice-President
- 1 - Immediate Past President (Appointed by current President if there is no immediate Past President)
- 1 - Secretary
- 1 - Treasurer
- 1 - Assistant Treasurer
- 1 - Sergeant-at-Arms
- 1 - Non-Sworn Representative (Non-Sworn Member)
- 3 - Presidential Appointees
- 8 - Directors at Large (sworn rank of Sergeant or below from the Non-Supervisory Law Enforcement Unit)

Section 2a. Ballots for the Non-Sworn representative shall only be cast by REGULAR Members who are employed as represented Non-Sworn personnel.

Section 3. The Vice-President shall serve as Chairperson of the Board of Directors. The Board of Directors shall elect one of its Directors to be the Vice-Chairperson of the Board, who shall preside in the Vice-President's absence. The Association President shall sit as an Ex-officio member of the Board of Directors. The President shall only vote in the case of a tie.

Section 4. Nominations of candidates for elected Association Office shall take place at the Membership meeting in October every four (4) years beginning October, 1987. A candidate's acceptance of nomination form must be filed at the Association Office within ten (10) days of notification. An individual may accept nomination for only one office.

Section 5. Election of Officers and Directors shall be held during the month of November following nominations. Officers and Directors shall be elected by secret ballot.

Section 6. All elected Association Officers and Directors shall hold office for a term of four (4) years commencing on January 1 following their election.

Section 7. When an elected office is vacant, the President shall appoint a member of the Association to assume the office. Such appointments are subject to approval by the Board of Directors.

Section 8. Any Association Officer or Director who is not present at three (3) scheduled meetings without cause shall lose the office, and the President shall fill the vacancy pursuant to Article IV, Section 7. All absences shall be reviewed by the President.

Section 9. If an elected officer is absent from a meeting, the President may appoint a REGULAR Member to perform the duties of the absent officer for the duration of that meeting. The appointees at the Board of Directors meeting shall be limited to the number necessary to establish a quorum.

ARTICLE V. AUTHORITY

Section 1. The President shall coordinate and manage the organization. The President shall exercise powers not specifically excluded in the Constitution and By-Laws. The President shall be the spokesperson for this organization.

Section 2. The President shall have the authority to hire an Office Manager, whose salary shall be set by the Board of Directors.

Section 3. The Board of Directors shall govern the organization as to matters of policy and other specific responsibilities as specified in the Constitution and By-Laws.

Section 4. The Board of Directors may direct specific actions of committee members, Officers and Directors. The Board may review and/or alter decisions of committee members and Officers by majority vote except the President, for which a two-thirds (2/3) majority shall be required.

Section 5. A two-thirds (2/3) majority of the voting membership present at any meeting shall alter or reverse actions of the Board of Directors provided the specific intent to do so is announced at least seventy-two (72) hours prior to said meeting.

ARTICLE VI. RECALL PROCEDURES

Section 1. The Board of Directors may temporarily suspend an Officer or Director from the Officer's or Director's office for up to fifteen (15) days by a vote of two-thirds (2/3) of their membership. The Board of Directors will direct the President to call a special meeting for recall purposes in accordance with Article VIII, Section 3.

Section 2. Any Officer or Director may be recalled for cause provided that the specific intent to do so is specified at a special meeting called in accordance with Article VIII, Section 3. A two-thirds (2/3) majority of returned ballots shall recall the affected individual.

Section 3. Committee members appointed by the President sit at the pleasure of the President. Persons removed from committee assignment by the President may appeal to the Board of Directors.

ARTICLE VII. DUES

Section 1. Dues for all REGULAR Members shall be one-half percent per pay period of the base monthly salary of the individual REGULAR member's job classification, top step. No REGULAR member's dues shall exceed the dues paid by a Deputy Sheriff. Dues shall be paid by payroll deduction.

Section 2. Dues for ASSOCIATE Members shall be one-half of the dues for REGULAR Members per pay period, except for voluntary Reserve Officers who shall pay \$72.00 annually. At any time a Fair-Share fee requirement is in effect, dues for ASSOCIATE members other than voluntary Reserve Officers shall be one-half percent per pay period of the base monthly salary of the individual ASSOCIATE member's job classification, Step B. HONORARY (retired) members who work as temporary (on-call) employees, shall pay ASSOCIATE member dues during periods of temporary service. Dues shall be paid by payroll deduction.

Section 3. No dues shall be charged for HONORARY Members except as noted in Section 2 above.

Section 4. Dues for CONTRACTUAL Members shall be as indicated in their respective service agreements.

Section 5. In addition to their bi-weekly dues deductions, members may voluntarily contribute to an SCDSA Political Action Fund designated for political activities in the Sacramento area. The minimum voluntary contribution will be \$2.50 per pay period.

Section 6. Fair Share fee payers are not SCDSA members. Fair-Share fee payers shall pay a fee equal to ~~one-half percent per pay period of base monthly salary of the individual Fair Share fee payer's job classification, Step C. Fair Share fee payers who return to temporary service following retirement shall pay Fair Share fees during periods of such service. Fair Share fees shall be paid by payroll deduction.~~ (.85 or .90) of regular dues of a member of that classification at the top step for such classification.

ARTICLE VIII. MEETINGS

Section 1. The time and place of meetings shall be designated by the President. A General Membership meeting shall be held at least quarterly.

Section 2. A meeting of this Association may be canceled by the President upon twenty-four (24) hour notice to the general membership. A meeting may also be canceled by two-thirds (2/3) vote of the members present at a previous meeting.

Section 3. Special meetings may be called by the President upon twenty-four (24) hour notice; or by petition of ~~twenty-five (25)~~ one hundred fifty (150) voting members of the association, signed and delivered to the President showing cause for such meeting and allowing seventy-two (72) hours of notification.

ARTICLE IX. RULES OF ORDER

Section 1. Robert's Rules of Order shall be used to decide all questions of parliamentary procedure where not otherwise provided in this Constitution or By-Laws.

Section 2. The Vice-President shall act as parliamentarian and settle all parliamentary questions.

ARTICLE X. AMENDMENT TO THIS CONSTITUTION

Section 1. The Constitution may be changed or amended by a two-thirds (2/3) vote of the membership present at a meeting, provided that a thirty (30) day period of notification of such change or amendment existed prior to the taking of such a vote. The period of notification shall commence on the day a written copy of the proposed change is presented at a Board of Directors meeting.

ARTICLE XI. EFFECTIVE DATE

Section 1. This Constitution, when adopted or amended as in Article X, Section 1 above, becomes effective immediately.